

# **Kingsclear Local Service District (KLSD)**

## **Advisory Committee (AC) Meeting Agenda**



**October 27, 2015, 7 – 9 pm**

**Upper Kingsclear Community Centre**

**22 Mazerolle Settlement Road, Upper Kingsclear, NB**

**Advisory Committee Minutes**

---

Present:

Debby Peck, Chairperson

Roger Cyr, Secretary

Geoffrey Alders

Murray Crouse Jr

Andrew Chamberlain

Invited Guest:

Jason Cooling, EMO Officer

Mr. Cooling was invited to the meeting to discuss with the AC the KLSD's requirements for a 72 Hour Emergency Preparedness Plan. While Municipalities require a 72 Hour Emergency Plan, LSD are not obligated to have such a Plan, it is an option only.

Mr. Cooling stressed that the main needs for a community similar to KLSD is that its **residents** have a 72 Hour Emergency Plan for their families. The Emergency Services available in KLSD are principally provided by the Upper Kingsclear Fire Department whose role in the early stages of a disaster or emergency is to deal with life, safety issues in addition to make available emergency services at Emergency Shelter at the Fire Hall.

The AC will be reviewing the need for a 72 Hour Preparedness Plan for KLSD.

- 1) Meeting called to order at 7:29
- 2) Agenda approved. Moved R. Cyr, seconded G. Alders, approved
- 3) Status of Minutes from Final Meetings of previous AC

While the minutes for meeting September 30, 2014 and October 28, 2014 were not approved by the previous AC and cannot be approved by the current AC, they will be held on file.

- 4) AC Members Introduction-All Members

AC committee members briefly introduced their background to the other AC members and shared their goals for going forward.

- 5) AC Roles and Responsibilities- Group Discussion

The Chair gave everyone a brief explanation of the role of the AC, some history of the UKSD, existing communication processes available to the AC, role of Regional Service Commission 11, Community Policing Committee roles, past and future community restructuring efforts, the role of the Local Services Manager and NBDELG vis a vis AC and outlined conflict /confidentiality responsibilities of the AC. This review provided a good opportunity for new members to get a review of past priorities and processes. These topics will be added to future agendas for more in depth discussions.

It was agreed that the KLSD should be represented at RSC 11 and CPC meetings in the future. A roster will be compiled of the meeting dates for these groups for 2016 so that AC members can indicate the date or dates that they are available to attend them (Action: D. Peck).

- 6) Other Business

- i) Minutes of the AC will be posted to the website.

- ii) The Keswick Ridge LSD has made a request to meet with KLSD AC and discuss the common concerns and issues of our communities. This will be arranged for some time in the new year.

- i) KLSD will be represented at the Regional Services Commission 11 (Greater Fredericton Region) – Development of Regions: Consultation Tour Oct. 29, 2015 (Action: R. Cyr, D. Peck).

- 7) There being no further business the meeting was adjourned at 9:17 PM.

Next meeting will be 11/24/2015 at Kingsclear Forestry Nursery.